

Job Title: Lead Coach - Sports Development

Organisation: Gwella Wales

Reporting to: School & Community Sports Coordinator

MAIN PURPOSE/REASON FOR THE JOB

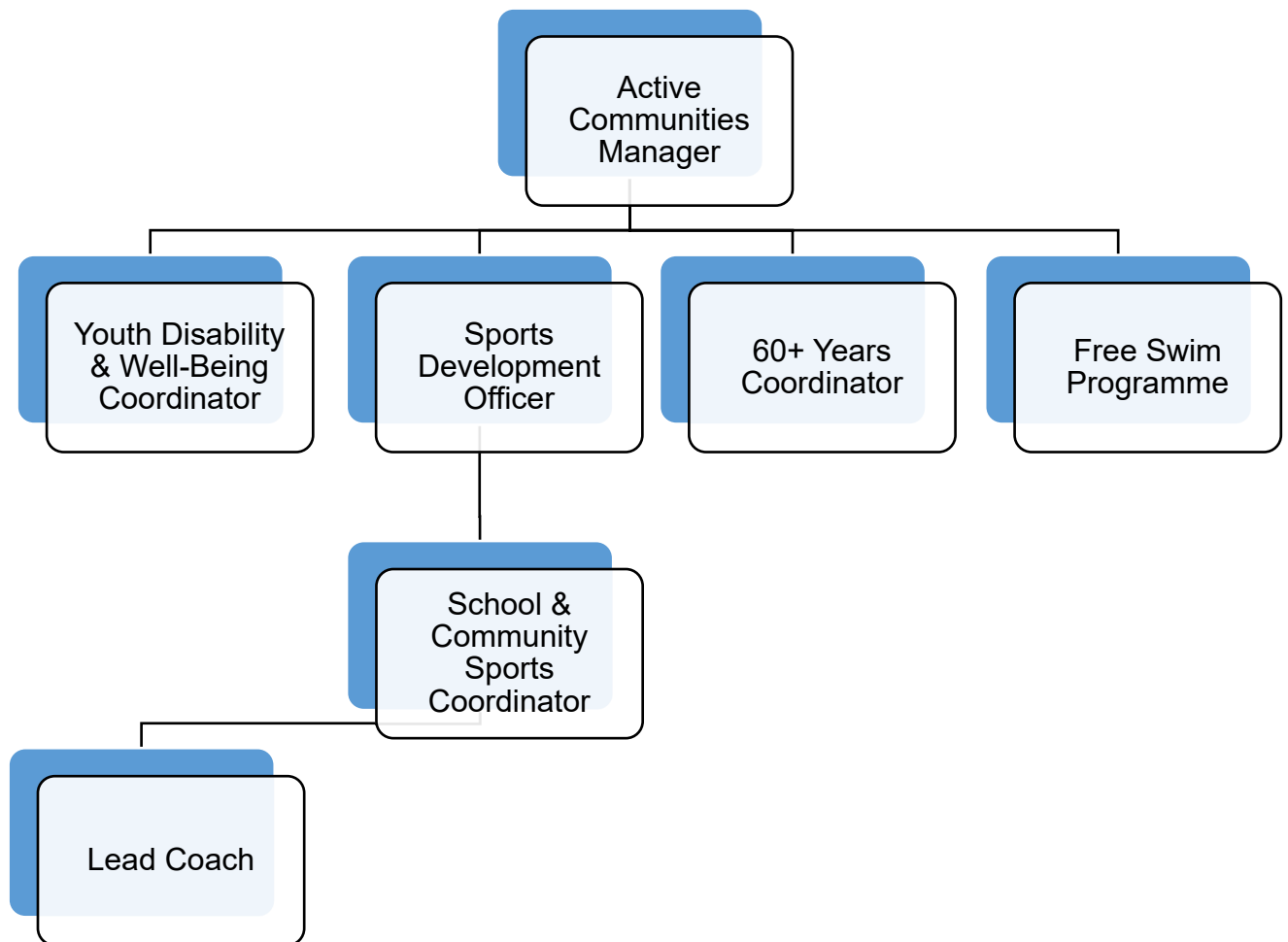
To deliver inclusive and fun sports activity sessions to children and young people in Flintshire as part of the Sports Development team's innovative community programme. The postholder will work within schools, leisure centres and community settings supporting the team to deliver sessions that take place throughout the day, into the evening and on weekends.

The postholder will have the opportunity to contribute to the future planning of sessions and initiatives through sharing their own ideas and supporting other members of the team to develop delivery plans.

MAIN DUTIES & RESPONSIBILITIES

1. To provide sports coaching across a range of programmes including 0-3 years, schools, clubs, youth groups and other community settings.
2. To work as part of the Sports Development team to deliver school holiday programmes and other sports activities.
3. To develop inclusive and fun session plans which can be implemented in various settings with different groups and age ranges.
4. To organise equipment required for sessions and to ensure appropriate risk assessments are developed and updated as appropriate.
5. To liaise with colleagues in the Sports Development team to communicate the impact of programmes and activities and their contribution towards delivery plans and pre-determined outcomes.
6. To use *Upshot* software (a management tool to monitor and evidence work, and to prove its impact) to complete registers and to support the continuous evaluation and improvement of sessions delivered by the team.
7. To support the growth and well-being of participants attending sessions through conversation and signposting to other services that may be able to provide additional support.
8. To work collaboratively with partners and stakeholders to deliver sessions which support the aims and objectives of all interested parties.

ORGANISATIONAL STRUCTURE



KNOWLEDGE AND SKILLS

Area	Essential / Desirable	Method of Assessment
<u>Qualification</u> <ul style="list-style-type: none"> - Level 2 National Governing Body Coaching qualification, or equivalent 	E	Application
<ul style="list-style-type: none"> - Level 2 Youth Work Qualification, or experience of working in a youth setting 	D	Application
<ul style="list-style-type: none"> - Full Driving Licence 	E	Application

- Commitment to complete additional training to support personal and professional development	E	Application / Interview
<u>Knowledge</u>		
- Experience of coaching various age groups in a wide range of settings	E	Application / Interview
- Experience of working in partnership with schools and community clubs	E	Application / Interview
- Knowledge of different sports and activities, and techniques used to engage young people	E	Application / Interview
<u>Skills</u>		
- Strong leadership and communication skills	E	Application / Interview
- Excellent customer care and interpersonal skills	E	Application / Interview
- Ability to work on own initiative and as part of a team	E	Application / Interview
- Good working knowledge of Outlook, Word, Excel and other management software systems	D	Application / Interview
<u>Other</u>		
- Knowledge of and empathy with Welsh Language and culture	E	Application / Interview
- Clear knowledge of Health and Safety issues	D	Application / Interview